

## Sample Commitment Letter for Non-Business Organizations

[Official Organization Letterhead]

[Date]

H.E. Ban Ki-Moon  
Secretary-General  
United Nations  
New York, NY 10017  
USA

Dear Mr. Secretary General,

I am pleased to confirm that [name of the organization] supports the ten principles of the UN Global Compact with respect to human rights, labor, environment and anti-corruption. With this commitment, we express our intent to advance these principles within our spheres of influence, and will make a clear statement of this commitment to our stakeholders and the general public.

We also pledge to participate in and engage with the UN Global Compact in the following way(s): [please insert description of the ways in which your organization wishes to engage and participate; please refer to [http://unglobalcompact.org/HowToParticipate/non\\_business\\_participation.html](http://unglobalcompact.org/HowToParticipate/non_business_participation.html) for suggested engagement options according to your organization type].

We recognize that a key requirement for participation in the Global Compact is the biannual submission of a Communication on Engagement (COE) that describes our organization's efforts to support the implementation of the ten principles and to engage with the Global Compact. We support public accountability and transparency, and therefore commit to report on progress within *two years* of joining the Global Compact and *every two years* thereafter according to the Global Compact COE policy.

Sincerely yours,

[Signature]

[Name Mr./Ms. \_\_\_\_]

[Title\* President/Executive Director]

\* This letter must be signed by the highest executive in the organization and submitted using the Organization Information Form online.